

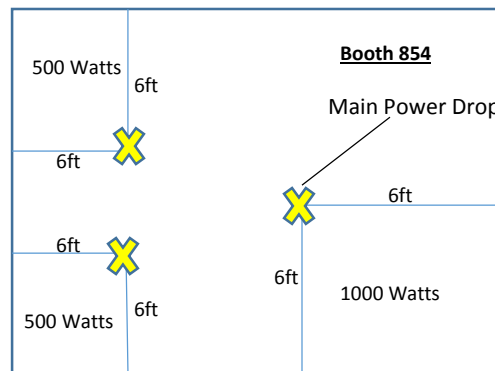


Power Drops and Booth Type – Sample Layout (Island)

Please note the following necessities are required in order for your booth layout to be accepted:

- Orientation Listed – please provide surrounding aisle and/or booth numbers
- Main Power Drop Location (MDL) listed – please provide specific dimensions and wattages/amperages
- Location and load of all outlets – please provide specific dimensions and, wattage, amperage and voltage.
- Legible. Please ensure it's a readable document.

EXAMPLE OF PLAN AND INFORMATION REQUIRED FOR COMPLETING FLOORWORK:



TIPS:

- Use bold lines to call out the perimeter of your booth
- Please ensure the power allotted on the booth layout matches the outlets ordered. Note: Each power distribution point should have a minimum of 5amps.
- Note locations of where the 24-hour power will be needed within the booth
- The more the better – we'll take multiple booth layouts if necessary. Scaled layouts can be submitted thorough PDF or CAD



Event Name: _____ Booth/Room # _____

Company Name: _____

Deliver Date: _____

You only need to complete this form if you are an island booth or if you require services to be placed other than the rear of an inline or peninsula booth.

Using the legend below, please complete this utility form for all utility services ordered. A change of location on an installed or partially installed service may result in additional costs to you.

If you are submitting your own detailed drawing, please be sure to include the following items:

- Your company name, booth number, orientation, your cell number of your on-site contact and their expected arrival date, your equipment delivery date and your carpet or flooring installation date.
- Be sure to check in at the Service Desk upon your arrival to notify our staff when you are ready for your service.

Aisle/Ajacent Booth _____

Aisle /Ajacent Booth _____

Aisle /Ajacent Booth _____

FRONT OF BOOTH

Aisle/Ajacent Booth _____

Plumbing Legend

- CAL - Air Line
 - WL - Water Line
 - DL - Drain Line
 - NG - Natural Gas
- Include pipe size diameter in inches.

Electrical Legend

- MD - Main Drop
- 2TP - 208 Three Phase
- 2SP - 208 Single Phase
- 120 - 120 V _____ Amps
- 480 - 480 Three Phase

Use a separate sheet for each utility.

Size = Booth Dimensions (example 10 x 10) _____ . Scale = 1 Box is equal to _____ ft.

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